

Date:

To:

# **HEXAGON WORK PLAN**

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| --- | --- | --- | --- | --- | --- |
| **DATE** | **TIME** |  | **ACTION ITEM** |  | **Remarks** |
| TBD | TBD |  | * Locating the old CCTV positions * Identifying possible CCTV cabling routes * Identifying CCTV compatibility with the old configuration * Differentiating old CCTV to the quoted CCTV * CCTV product testing * Creating backup for old data |  |  |
| TBD | TBD | ●  ●  ●  ●  ● | * Installation of a CCTV unit in addition to the old CCTV system.   ( 1 unit )   * Installation of the new cable for the newly added CCTV unit, cabling for old CCTV system if needed * Drilling holes for the CCTV installation * Installation of new CCTV units * Testing of newly installed CCTV unit |  |  |



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| TBD | TBD |  | * Replacing the old DVR * Replacing analog CCTV (one-by-one): * For Hallway * For Pantry * For Lobby * For Entrance * For Office R1 * For Office R2 * Testing the newly installed analog camera(s) * Troubleshooting for possible errors |  |  |
| TBD | TBD |  | * Replacing analog CCTV (one-by-one) : * For Meeting Room * For Management Office * For Office L1 * For Office L2 * For Office M1 * For Office M2 * Testing of the newly installed analog camera(s) * Troubleshooting for possible Errors |  |  |
| TBD | TBD |  | * Replacing analog CCTV (one-by-one) : * For Stock room * For CAM15 * For CAM16 * Testing of the newly installed analog camera(s) * Troubleshooting for possible errors * Finalization of the network configuration * Network Accessibility set-up * Documentation |  |  |
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